

MINUTES OF THE HOSPITAL SERVICE DISTRICT of the PARISH of ST. BERNARD, STATE of LOUISIANA MEETING HELD ON Tuesday, June 18, 2019 AT SEVEN O'CLOCK (7:00) P.M. IN THE CONFERENCE CENTER OF THE MEDICAL OFFICE BUILDING AT ST. BERNARD PARISH HOSPITAL, LOCATED AT 8050 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA.

The Hospital Service District of the Parish of St. Bernard, State of Louisiana met on Tuesday, June 18, 2019, in the Conference Center of the Medical Office Building at St. Bernard Parish Hospital, pursuant to notice given to each member and posted in the manner required by law.

The Chairwoman, Ms. Hand, convened the meeting at 7:00 P.M. and continued with calling the roll.

There were **PRESENT**: Chairwoman - Ms. Mary Hand, Vice-Chairman - Mr. Raymond Ducote Jr., Mr. Ray Lauga, Jr., Mrs. Cindy Maag, and Mr. Brian Reaney

There were **ABSENT**: NONE

The Chairwoman, Ms. Hand, led the invocation, and the Pledge of Allegiance.

1. Recognize the public.
No one signed up to speak.
2. On motion of Mr. Lauga, seconded by Mr. Ducote, it was moved to Receive Draft Report of 2018 Audit.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

The Chairwoman, Ms. Hand introduced Mr. Jose Aponte, CPA, Partner with Carr, Riggs & Ingram, LLC who provided the board with the audit update.

Mr. Aponte: On the Required Communications, the gist of it is that we received all of the full support from management and all request made were addressed timely. There was no difficulty in obtaining information and there were no policies found with any issues. Overall no adjustments to the financial statements - a credit to the works that's been done here. Second is the audit report for the Hospital - consolidated with this is the Foundation as well, pages 1 -3 it's actually the audit report where we give our opinion. We issued a clean audit and there were no material mis statements. Pages 4 - 12 are the required supplemented government standard report. This manages the opportunity to discuss changes year over year, and what's caused those changes – where the hospital is going and where it's come from. Page 14 is the actual financial statements. The balance sheet at the top half are the assets year after year. A growth in your cash of 4.2 million from 17 to 18 – you've improved your collections, which improves the revenue cycle and the benefits of the full year total current assets from 17 to 18 decreased by 1.3 million or 6% that's your liquid assets. Your current liability decreased by 4.4 million, you are paying down your current liabilities at a faster rate than you're using your current assets, which speaks to the strength of strong management. Your current assets exceed your current liabilities which was not the case in years past. Hospital Manager - prior year receivable from hospital manager, this year you have a payable to them and the supplies and services purchased from them, also the management fee associated with the agreement. Net position has grown about 3 million, income statement net, patient revenue service has grown approximately 20% and there is now a full Medicaid paid program. You've netted about 3 million dollars overall. Your operating revenue increased by 24 million, while your operating expenses only increased by 21 million. You have seen a 3-million-dollar improvement in your net income. You had a loss last year of 2 million non-operating revenue, which has trended back to the way they were previously. 2.8 million growth in your net position. On page 16 and 17 is your dashboard statements. Your operations are producing cash net cash position from your operations – so you are not having to borrow to fund operations. Your operations are producing enough cash flow to cover expenses. Page 31 reflects that there are no more short-term debts - as in the past the hospital would use short term notes. We've moved away from that now that you are in a stronger financial position. Some old debt was paid off, again you are paying down your liability. Page 32 – 36 details each of the pieces of those debts. Pages 42 - 45 breakout HSD generated vs what the Foundation generated. The next section, Government Auditing Standards, describes the testing of internal controls and compliance and other matters where we may consider any weaknesses and report to the board and management. There were none found.

Ms. Hand: So basically Jose, no exceptions were found for the procedures that were applied including contracts, credit cards, travel expense ethics, no exceptions in any of those?

Jose: Correct.

Ms. Hand: And you didn't identify any type of deficiencies. Which is a credit to administration. Thank you to Kim, Tony, and Bri for all of your hard work.

Ms. Hand: On page 14 - I see the total net position is 3 mil - is that correct?

Jose: Yes ma'am.

Ms. Hand: The management agreement collections have improved significantly?

Jose: Yes.

Ms. Hand and the board then thanked Jose for his report.

3. On motion of Mr. Reaney, seconded by Mr. Ducote, it was moved to review and approve the LA Compliance Questionnaire for the 2018 audit.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

EXECUTIVE SESSION

4. On motion of Mr. Lauga, seconded by Mrs. Maag, it was moved to Enter into Executive Session:
a. To Discuss Strategic Marketing and Planning.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

Members went into Executive Session at 7:26 pm and returned at 8:19 pm

REGULAR SESSION

5. On Motion of Mr. Reaney, seconded by Mrs. Maag, it was moved to Return to Regular Session.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

6. On Motion of Mr. Ducote, seconded by Mrs. Maag, it was moved to levy and adopt the same millage rate as the prior year and to pass said Resolution:

Resolution 04 - 19:

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2019 tax roll on all property subject to taxation by Hospital Service District of the Parish of St. Bernard, State of Louisiana:

MILLAGE

**For Operations, Maintenance and Construction
Of the NEW St. Bernard Parish Hospital:**

8.16 mills
1061055

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of St. Bernard, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2019, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The above and foregoing having been submitted to a roll call vote, the roll call vote thereupon resulted as follows:

YEAS: DUCOTE, LAUGA, MAAG, REANEY, and HAND

ABSTAIN: NONE

NAYS: NONE

ABSENT: NONE

And the motion was declared **adopted** on this, the 18th day of June, 2019.

7. On motion of Mr. Reaney, seconded by Mr. Ducote, it was moved to Review and Approve the minutes of the March 12, 2019 Hospital Service District Meeting.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

8. Update from CEO and Controller.
The CEO, Kim Keene, and the Controller, Anthony Bonnacarrere, provided updates and a presentation to the Board.
9. On motion of Mr. Lauga, seconded by Mr. Reaney, it was moved to Adopt a Resolution to Sell in bulk the following surplus used IV pumps no longer needed for public purposes at the minimum price fixed below after publication of the Notice of Resolution and proposed sale at least fifteen days prior to the date of the sale in the official journal with the sale being made to the person with the highest bid, with the minimum bid being \$5000.00

Quantity = total of 106 pumps = Manufacturer Alaris

Type	Model #	Quantity
Infusion Pump Module	8100	53
Infusion Pump PCA	8120	8
Syringe Pump PCA	8110	3
Infusion Pump PC small screen	8015	42

total = 106

Minimum bid: \$5000.00

The winning bidder must pay with certified funds within 72 hours of the auction.

The above and foregoing having been submitted to a roll call vote, the roll call vote thereupon resulted as follows:

YEAS: DUCOTE, LAUGA, MAAG, REANEY, and HAND
ABSTAIN: NONE
NAYS: NONE
ABSENT: NONE

And the motion was declared **adopted** on this, the 18th day of June, 2019.

10. On motion of Mr. Lauga, seconded by Mr. Reaney, it was moved to *review* and approve the 2018 Contract Services Scope and Evaluation.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

11. On motion of Mrs. Maag, seconded by Mr. Ducote, it was moved to *review* the minutes from the April 2, 2019 Medical Executive Meeting.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

12. On motion of Mr. Lauga, seconded by Mr. Reaney, it was moved to Approve the credentialing of the following physicians *as listed on the Agenda* and as recommended by the Medical Executive Committee at the April 2, 2019 Meeting:

Department of Medicine

Initial Appointments

Vikrant Mittal, MD-Telepsychiatry-Provisional Telemedicine
 Thomas Sprague, MD-Telepsychiatry-Provisional Telemedicine

Reappointments/Advancements:

Abdolazim Akhondzadeh, MD-Hospital Medicine-Provisional Active to Active
 Olufunke Akinbobuyi, MD-Hospital Medicine-Provisional Active to Active
 Anjuman Ara, MD-Internal Medicine-Courtesy

Amir Ausef, MD-Hospital Medicine-Provisional Telemedicine to Telemedicine
Ashwin Jaikishen, MD-Nephrology-Provisional Active to Active
Steven A. Morris, MD-Nephrology-Provisional Courtesy to Courtesy
Adam Sciuk, MD-Teleradiology-Telemedicine
Bertrand Tillery, Jr., MD-Hospital Medicine-Provisional Active to Active
Harold York, MD-Pediatrics-Courtesy

Resignations

Ali Anwar, MD-Telepsych-Provisional Telemedicine
Lauren Barial, MD-Hospital Medicine-Provisional Active
Lauren Davis, MD-Sleep Medicine-Telemedicine
Kyle Happel, MD-Critical Care/Pulmonary/eICU-Telemedicine
Shanen Wangler, NP-Emergency Medicine-Provisional Active

Allied Health Initial Applications

Allied Health Reappointments/Advancements

Department of Surgery

Initial Appointments

Courtney Jackson, MD-Pathology-Provisional Active

Reappointments/Advancements:

Kelvin Contreary, MD-Surgery-Active

Resignations

Jason Bennett, MD-Pathology-Provisional Active

Allied Health Initial Applications

Travis Dausat, CSFA-Surgery-Provisional Active

Allied Health Reappointments/Advancements

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

13. On motion of Mr. Ducote, seconded by Mrs. Maag, it was moved to *review* the minutes from the May 7, 2019 Medical Executive Meeting.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

14. On motion of Mr. Lauga, seconded by Mr. Reaney, it was moved to Approve the credentialing of the following physicians *as listed on the Agenda* and as recommended by the Medical Executive Committee at the May 7, 2019 Meeting:

Department of Medicine

Initial Appointments

Prabhat Adhikari, MD-Critical Care/Pulmonary/eICU-Provisional Telemedicine
Maria Alvarado, MD-Telepsych-Provisional Telemedicine
Parina Cho, MD-Teleradiology-Provisional Telemedicine
Thomas Gallagher, DO-Teleradiology-Provisional Telemedicine
Erika Gerz, MD-Telepsychiatry-Provisional Telemedicine
Janell Henderson, MD-Teleradiology-Provisional Telemedicine
Jonathan Hulkower, MD-Telepsych-Provisional Telemedicine
Thomas Krajewski, MD-Emergency Medicine-Provisional Active
Kay Lozano, MD-Teleradiology-Provisional Telemedicine
John Mulloy, MD-Teleradiology-Provisional Telemedicine
Wesley Pruett, MD-Teleradiology-Provisional Telemedicine
Michael Sentome, MD-Teleradiology-Provisional Telemedicine

Ashlesha Sharma, DO-Teleradiology-Provisional Telemedicine
Andrew Spell, MD-Teleradiology-Provisional Telemedicine
John Stewart, MD-Teleradiology-Provisional Telemedicine

Reappointments/Advancements:

Mohit Srivastava, MD-Hospital Medicine-Provisional Telemedicine to Telemedicine

Resignations

Douglas McBride, MD-Emergency Medicine-Active
Kathryn Wagner, MD-Teleradiology-Telemedicine

Allied Health Initial Applications

Rebekah Murray, PA-Emergency Medicine-Provisional Allied Health

Allied Health Reappointments/Advancements

Deborah Odum Bryant, PA-Emergency Medicine-Provisional Allied Health to Allied Health
Courtney Pourciau, PA-Emergency Medicine-Provisional Allied Health to Allied Health

Department of Surgery

Initial Appointments

Laura Bratton, MD-Pathology-Provisional Active
Elise Occhipinti, MD-Pathology-Provisional Active

Reappointments/Advancements:

Thomas Delahoussaye, MD-Surgery-Provisional Active – Additional Bariatric Surgery Privileges Requested

Resignations

Marc Glovinsky, DPM-Podiatry-Courtesy
Denise Johnson, DPM-Podiatry-Courtesy
Celia Storey, DPM-Podiatry-Courtesy

Allied Health Initial Applications

None

Allied Health Reappointments/Advancements

None

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

15. On motion of Mr. Ducote, seconded by Mrs. Maag, it was moved to *review* the minutes from the June 4, 2019 Medical Executive Meeting.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

16. On motion of Mr. Reaney, seconded by Mrs. Maag, it was moved to Approve the credentialing of the following physicians *as listed on the Agenda* and as recommended by the Medical Executive Committee at the June 4, 2019 Meeting:

Department of Medicine

Initial Appointments

Louis A. Cannizzaro, MD-Telepsych-Provisional Telemedicine
Josef Chemtob, MD-Hospital Medicine-Provisional Telemedicine
Kevin Felner, MD-Critical Care/Pulmonary/eICU-Provisional Telemedicine
Leonard Giuffreda, III, MD-Emergency Medicine-Provisional Active
Byron Herpich, MD-Hospital Medicine-Provisional Telemedicine
Gayle A. Waitches, DO-Teleradiology-Provisional Telemedicine

Reappointments/Advancements:

Emily Aventura, MD-Critical Care/Pulmonary/eICU-Provisional Telemedicine to Telemedicine
Rafik Ben Abda, MD- Teleradiology-Provisional Telemedicine to Telemedicine
Marc Bernstein, MD-Cardiology-Active
Jessica Borne, MD-Teleradiology-Provisional Telemedicine to Telemedicine
Natalie Bzowej, MD-Gastroenterology-Gastroenterology-Provisional Active to Active
Amir Fallahian, MD-Teleradiology-Provisional Telemedicine to Telemedicine
Adam Green, MD-Teleradiology-Provisional Telemedicine to Telemedicine
John Hamide, MD-Radiology-Active
Dean Hickman, MD-Psychiatry-Provisional Telemedicine to Telemedicine
Douglas Hughes, Jr., MD-Teleradiology-Telemedicine
Bruce Iteld, MD-Cardiology-Courtesy
Kenton Kagy, MD-Teleradiology-Provisional Telemedicine to Telemedicine
Christopher Lawrence, MD-Teleradiology-Provisional Telemedicine to Telemedicine
Jonathan McCall, Jr., MD-Emergency Medicine-Provisional Telemedicine to Telemedicine
Allen Missoi, MD-Teleradiology-Provisional Telemedicine to Telemedicine
John Pohl, MD-Teleradiology-Provisional Telemedicine to Telemedicine
Paul Verrette, MD-Hospital Medicine-Active
Joan Sutcliffe, MD-Teleradiology-Provisional Telemedicine to Telemedicine
Paul Verrette, MD-Hospital Medicine-Active
Thomas Vreeland, MD-Teleradiology-Telemedicine
Kristin Casey, MD-Teleradiology- Telemedicine

Resignations

Zahoor Khan, MD-Hospital Medicine-Telemedicine

Allied Health Initial Applications

Emily Shaw, NP-Telepsych-Provisional Allied Health Provider

Allied Health Reappointments/Advancements

Rula Ruello, NP-Telepsych-Provisional Allied Health Provider to Allied Health Provider

Department of Surgery

Initial Appointments

Kim Gregory Mayhall, Jr., MD-Pathology-Provisional Active

Reappointments/Advancements:

Akash Anand, MD-Otolaryngology-Active
Lauren Bergeron, MD-OB/GYN-Provisional Active to Active
Jeremy Spencer, MD-Pathology-Provisional Active to Active
Tong Yang, MD-Pathology-Provisional Active to Active

Resignations

None

Allied Health Initial Applications

Sabrina Theriot, CSFA-Surgery-Provisional Allied Health

Allied Health Reappointments/Advancements

Irene Morgan, CRNA-Anesthesiology-Provisional Allied Health to Allied Health

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

17. On motion of Mr. Ducote, seconded by Mrs. Maag, it was moved to adjourn meeting.

And the motion was declared **adopted**, without objection, and by unanimous consent, on this, the 18th day of June, 2019.

The Chairman, Ms. Hand adjourned the meeting at 8:52 pm