



# St. Bernard Parish Council

8201 West Judge Perez Drive Chalmette, Louisiana, 70043  
(504) 278-4228 Fax (504) 278-4209  
[www.sbpsg.net](http://www.sbpsg.net)

**#15**

EXTRACT OF THE OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH GOVERNMENT COMPLEX, 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA ON TUESDAY, DECEMBER 18, 2018 AT THREE O'CLOCK P.M.

On motion of Mr. McCloskey, seconded by Mr. Montelongo, it was moved to adopt the following resolution:

## RESOLUTION SBPC #1900-12-18

A RESOLUTION TO APPROVE AND ADOPT THE HOUSING CHOICE VOUCHER PROGRAM (HCV) ADMINISTRATIVE PLAN.

WHEREAS, the St. Bernard Parish Government Housing & Redevelopment (hereinafter referred to as Agency) strives to have Policies and Procedures as needed to enforce regulations established by the US Department of Housing and Urban Development; and,

WHEREAS, the US Department of Housing and Urban Development requires the Agency to adopt a written administrative plan that establishes local policies for the administration of the program in accordance with HUD regulations; and

WHEREAS, 24 CFR 982.54(a) requires that the Agency Administrative Plan and any revisions of the plan must be formally adopted by the Agency Board of Commissioners; and

WHEREAS, the US Department of Housing and Urban Development requires that the plan must be in accordance with HUD regulations and requirements. The administrative plan is a supporting document to the agency plan and must be available for public review; and

WHEREAS, the administrative plan states the agency policy on matters for which the agency has discretion to establish local policies; and

WHEREAS, the agency contracted with Nan McKay & Associates to provide consulting services related to reviewing and revising the Administrative Plan.

NOW, THEREFORE, BE IT RESOLVED, that the St. Bernard Parish Council approves and adopts the Administrative Plan and that this policy will take effect on January 1, 2019.

**Kerri Callais**  
Councilmember  
at Large

**Richard "Richie" Lewis**  
Councilmember  
at Large

**Gillis McCloskey**  
Councilmember  
District A

**Nathan Gorbaty**  
Councilmember  
District B

**Howard Luna**  
Councilmember  
District C

**Wanda Alcon**  
Councilmember  
District D

**Manuel "Monty" Montelongo III**  
Councilmember  
District E

**Roxanne Adams**  
Clerk of Council



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Extract 15 continued  
December 18, 2018

**Richard "Richie" Lewis**  
Councilmember  
at Large

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**Gillis McCloskey**  
Councilmember  
District A

**YEAS:** McCloskey, Gorbaty, Luna, Alcon, Montelongo, Lewis

**NAYS:** None

**ABSENT:** None

The Council Chair, Ms. Callais, cast her vote as YEA.

And the motion was declared adopted on the 18<sup>th</sup> day of December, 2018.

**Wanda Alcon**  
Councilmember  
District D

**Manuel "Monty"**  
**Montelongo III**  
Councilmember  
District E

**Roxanne Adams**  
Clerk of Council

## CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, December 18, 2018.

Witness my hand and the seal  
of the Parish of St. Bernard on  
this 18<sup>th</sup> day of December, 2018.

  
ROXANNE ADAMS  
CLERK OF COUNCIL