



# St. Bernard Parish Council

8201 West Judge Perez Drive Chalmette, Louisiana, 70043  
(504) 278-4228 Fax (504) 278-4209  
[www.sbpsg.net](http://www.sbpsg.net)

#9

**Kerri Callais**  
*Councilmember  
at Large*

**Richard "Richie" Lewis**  
*Councilmember  
at Large*

**Gillis McCloskey**  
*Councilmember  
District A*

**Joshua "Josh" Moran**  
*Councilmember  
District B*

**Howard Luna**  
*Councilmember  
District C*

**Wanda Alcon**  
*Councilmember  
District D*

**Fred Everhardt, Jr.**  
*Councilmember  
District E*

**Roxanne Adams**  
*Clerk of Council*

EXTRACT OF THE OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH GOVERNMENT COMPLEX, 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA ON TUESDAY, FEBRUARY 18, 2020 AT THREE O'CLOCK P.M.

On motion of Mr. Lewis, seconded by Mrs. Alcon, it was moved to **adopt** the following resolution:

## RESOLUTION SBPC #2025-02-20

A RESOLUTION AUTHORIZING THE GOVERNING AUTHORITY TO ADOPT THE AMERICANS WITH DISABILITIES ACT ADVISORY COMMITTEE BY-LAWS.

**WHEREAS**, the St. Bernard Parish Council adopted the Americans with Disabilities Act Advisory Committee By Laws, **Resolution SBPC #1971-09-19**, on September 3, 2019; and,

**WHEREAS**, the Americans with Disabilities Act Advisory Committee met on January 27, 2020 and voted to amend the By-Laws attached hereto as "Exhibit A".

**NOW THEREFORE, BE IT RESOLVED**, that the St. Bernard Parish Council, the governing authority of St. Bernard Parish, does hereby adopt the amended Americans with Disabilities Act Advisory Committee By-Laws.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Moran, Alcon, Everhardt, Lewis

**NAYS:** None

**ABSENT:** McCloskey, Luna

The Council Chair, Ms. Callais, cast her vote as **YEA**.

And the motion was declared **adopted** on the 18<sup>th</sup> day of February, 2020.



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Extract #9 continued  
February 18, 2020

**Kerri Callais**  
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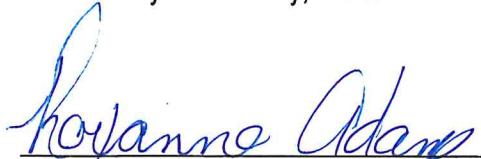
**Fred Everhardt, Jr.**  
*Councilmember  
District E*

**Roxanne Adams**  
*Clerk of Council*

## C E R T I F I C A T E

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, February 18, 2020.

Witness my hand and the seal  
of the Parish of St. Bernard on  
this 18<sup>th</sup> day of February, 2020.

  
ROXANNE ADAMS  
CLERK OF COUNCIL

## **Americans with Disabilities Act Advisory Committee By-Laws**

### **Article I. Name**

This board shall be known as: "The Americans with Disabilities Act Advisory Committee" to the St. Bernard Parish Council, hereafter referred to as "ADA Advisory Committee".

### **Article II. Purpose**

The ADA Advisory Committee will advise the St. Bernard Parish Council on the implementations of the Americans with Disabilities Act of 1990 mandates. The ADA will advise the Parish Council on the removal of barriers to the disabled citizens of St. Bernard Parish in the areas of employment, recreation, transportation, public accommodation, communication, and housing in both the public and private sectors of St. Bernard Parish.

### **Article III. Board Structure**

The ADA Advisory Committee shall consist of five (5) members appointed by the St. Bernard Parish Council. The appointment will be for the term of the St. Bernard Parish Council. Any Board Member missing three (3) consecutive meetings, other than for sickness or unavoidable circumstances, shall be dropped from the Board and replaced. The ADA Advisory Committee shall consist of a Chairman (elected by the board members) and Vice Chairman (elected by the board members). The St. Bernard Parish President shall provide an Administrative Liaison to the ADA Advisory Board. The St. Bernard Parish Council shall provide a recording secretary for the purpose of recording all public meetings of the ADA Advisory Committee as part of the St. Bernard Parish public record. Resignation from the Board shall be in the form of both a written statement and verbal statement to the Administrative Liaison and to the committee. Terms to be 4 years and shall follow the elected official terms beginning January 2020.

### **Article IV. Duties of Committee Members**

#### **A. Chairman**

- (1) Preside at all meetings of the ADA Advisory Committee.
- (2) Serve as spokesperson for the ADA Advisory Committee.
- (3) Appoint special committees as deemed necessary and appropriate.
- (4) Prepares the agenda for each meeting.
- (5) Attend or designate a board member to represent the Board at all functions deemed pertinent to the ADA Advisory Committee.

#### **B. Vice Chairman**

- (1) Will assume the duties of the chairman in his absence.
- (2) Will chair all special committees.

### **Article V. Meetings**

The ADA Advisory Board shall meet quarterly in the months of January, April, July, and October at three thirty p.m. (3:30 p.m.). These meetings shall be open to the public. Special meetings may be called by the chairman to conduct ADA Advisory Committee business as deemed necessary. All meetings shall be conducted by the Robert Rules of Order.

## **Article VI. Quorum and Voting**

A quorum for the transaction of business shall exist whenever a majority of the Committee Members is present. Any proposal to come before the Committee shall be deemed to be adopted or rejected upon the affirmative vote of the majority of the members present, provided a quorum is present.

## **Article VII. Executive Session**

The Committee shall have the right, with the majority vote, to go into Executive Session concerning official matters.

## **Article VIII. Liability**

The Committee nor any of its Members shall be held liable for the advice that they give the St. Bernard Parish Council and/or St. Bernard Parish Administration for any official acts by this Administration.

## **Article IX. Nominations of Officers**

The nomination and election for new officers shall be taken in January every other year (year 1 of new board members and year 3), at the regular scheduled January meeting. These motions should be placed under the General Order Section of the Board's Agenda.