



St. Bernard Parish Council

8201 West Judge Perez Drive Chalmette, Louisiana, 70043
(504) 278-4228 Fax (504) 278-4209
www.sbpq.net

#20

Fred Everhardt, Jr.
*Councilmember
at Large*

Gillis McCloskey
*Councilmember
at Large*

Patrice Cusimano
*Councilmember
District A*

Joshua “Josh” Moran
*Councilmember
District B*

Cindi Meyer
*Councilmember
District C*

Ryan Randall
*Councilmember
District D*

Amanda Mones
*Councilmember
District E*

Roxanne Adams
Clerk of Council

EXTRACT OF THE OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH GOVERNMENT COMPLEX, 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA ON TUESDAY, AUGUST 20, 2024 AT THREE O'CLOCK P.M.

On motion of Mr. McCloskey, seconded by Mrs. Mones, it was moved to **adopt** the following ordinance:

ORDINANCE SBPC #2595-08-24

Summary No. 4197

Introduced by: Administration on 8/6/24
Public Hearing held on 8/20/24

AN ORDINANCE TO **AMEND** CHAPTER 17 – PERSONNEL; ARTICLE VIII – HOURS OF WORK, LEAVES OF ABSENCE, AND ABSENCE WITHOUT LEAVE; SECTION 17-140 – ANNUAL LEAVE OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

THE ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. The St. Bernard Parish Council does hereby amend Chapter 17 – Personnel; Article VIII – Hours of Work, Leaves of Absence, and Absence without Leave; Section 17-140 – Annual Leave of the St. Bernard Parish Code of Ordinances as attached as Exhibit “A”.

SECTION 2. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 3. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this ordinance, the St. Bernard Parish Council hereby expressing and declaring that it would have adopted the remaining portion of this ordinance with the invalid portions omitted.



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Extract #20, continued
August 20, 2024

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

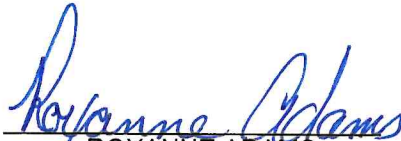
YEAS: Cusimano, Moran, Meyer, Randall, Mones, McCloskey

NAYS: None

ABSENT: None

The Council Chair, Mr. Everhardt, cast his vote as **YEA**.

And the motion was declared **adopted** on the 20th day of August, 2024.



ROXANNE ADAMS
CLERK OF COUNCIL



FRED EVERHARDT JR.
COUNCIL CHAIR

Delivered to the Parish President 8/22/2024 9:56am
Date and Time

Received by Kathie

Approved ✓ Vetoed _____

Parish President Louis Pomes
Louis Pomes

Returned to Clerk of the Council 8/27/24 9:00am
Date and Time

Received by Louisa Saloy

EXHIBIT "A"
SUMMARY NO. 4197
ORDINANCE SBPC #2595-08-24

Chapter 17 - Personnel

Article VIII – Hours of Work, Leaves of Absence, and Absence without Leave

Section 17-140 – Annual Leave

Sec. 17-140. Annual leave.

- (a) Except as provided elsewhere in this division, each eligible employee shall earn annual leave with pay, depending on whether the employee is a 35-hour or 40-hour employee, as follows:
 - (1) First through third year: Hours per year 70 (if 35-hour) or 80 (if 40-hour)
 - (2) Fourth through tenth year: Hours per year 105 (if 35-hour) or 120 (if 40-hour)
 - (3) Eleventh through nineteenth year: Hours per year 140 (if 35-hour) or 160 (if 40-hour)
 - (4) Twentieth or more years: Hours per year 175 (if 35-hour) or 200 (if 40-hour)
- (b) Upon adoption of this plan, employees will be allowed to accrue a maximum of 175 (if 35-hour) or 200 (if 40-hour) hours per year.
- (c) Leave accruals shall be in hours or decimal points thereof commensurate with the regular base hours of work assigned to each class of work.
- (d) Accumulated annual leave shall be used in the next calendar year. Such accumulated leave, up to a maximum of 35 or 40 hours annual leave, may roll over to the subsequent year. Any such rollover time should be in addition to the maximum referenced in Section (b).
- (e) Persons employed on a subject-to-call basis, or under emergency or transient type appointments, shall not be entitled to accumulate annual leave; except in the case of those persons who are currently employees accumulating leave and who have been temporarily promoted on a transient basis to fill a vacant position pending filling of the vacancy by regular appointment.
- (f) Any biweekly pay period during which the employee is on leave without pay, or suspension, or is absent without leave for ten (10) working days shall not accumulate annual leave.
- (g) Upon voluntary resignation, retirement, termination from employment, death or entry into the armed services, an employee shall be compensated for annual leave accumulated to the date of separation, not to exceed thirty (30) days.
- (h) In computing and recording charges against an employee's accumulated annual leave, deduction shall be made only for such time that the employee is absent when scheduled to work. The minimum charge against annual leave shall be a unit of one-quarter ($\frac{1}{4}$) of an hour.
- (i) When the employee accept a provisional, or probationary appointment without a break in service, or with a break in service not in excess of one (1) full biweekly pay period, all unused annual leave accrued to such employee's credit shall remain to his/her credit when he/she begins service in the new position.
- (j) Any employee that is hired as an unclassified employee can only receive two (2) weeks of vacation unless otherwise approved by the St. Bernard Parish Council.