



St. Bernard Parish Council

8201 West Judge Perez Drive Chalmette, Louisiana, 70043
(504) 278-4228 Fax (504) 278-4209
www.sbpq.net

#19

Fred Everhardt, Jr.
*Councilmember
at Large*

Gillis McCloskey
*Councilmember
at Large*

Patrice Cusimano
*Councilmember
District A*

Joshua "Josh" Moran
*Councilmember
District B*

Cindi Meyer
*Councilmember
District C*

Ryan Randall
*Councilmember
District D*

Amanda Mones
*Councilmember
District E*

Roxanne Adams
Clerk of Council

EXTRACT OF THE OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH GOVERNMENT COMPLEX, 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA ON TUESDAY, NOVEMBER 18, 2025 AT THREE O'CLOCK P.M.

On motion of Ms. Meyer, seconded by Mrs. Mones, it was moved to **adopt** the following ordinance:

ORDINANCE SBPC #2701-11-25

Summary No. 4319

Personnel Board recommended **APPROVAL** on 10/15/25
Introduced by: Administration on 11/4/25
Public Hearing held on 11/18/25

AN ORDINANCE TO **AMEND** CHAPTER 17, PERSONNEL; ARTICLE I, EMPLOYEE RIGHTS, OBLIGATIONS, AND PROHIBITIONS; DIVISION 2, RIGHTS; SECTION 17-3, ETHICS OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. The Parish Council does hereby amend Chapter 17, Personnel; Article I, Employee Rights, Obligations, and Prohibitions; Division 2, Rights; Section 17-3, Ethics of the St. Bernard Code of Ordinances as attached in Exhibit "A".

SECTION 2. Effective Date. This Ordinance shall become effective immediately upon the authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 3. Severability. If any section, clause, paragraph, provision or portion of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph provision or portion of this Ordinance, the St. Bernard Parish Council hereby expressing and declaring that it would have adopted the remaining portion(s) of this Ordinance with the invalid portion(s) omitted.



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Page -2-
Extract #19, continued
November 18, 2025

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: Cusimano, Moran, Meyer, Randall, Mones, Everhardt

NAYS: None

ABSENT: None

The Council Chair, Mr. McCloskey, cast his vote as **YEA**.

And the motion was declared **adopted** on the 18th day of November, 2025.

ROXANNE BURAS
CLERK OF COUNCIL

GILLIS MCCLOSKEY
COUNCIL CHAIR

Delivered to the Parish President 11/20/25 10:30am
Date and Time

Received by

Approved

Vetoed _____

Parish President

Louis Pomes

Returned to Clerk of the Council

11/25/25 3:15pm
Date and Time

Received by

Summary No. 4319
Exhibit "A"
Ordinance SBPC #2701-11-25

Chapter 17 – Personnel

Article I – Employee Rights, Obligations, and Prohibitions

Division 2 – Rights

Section 17-3 – Ethics

Sec. 17-3. Ethics

- (a) The Louisiana Code of Governmental Ethics is hereby adopted into the St. Bernard Parish Government Personnel Code as if copied *in extenso*. To the extent the St. Bernard Parish Government code of ordinances conflicts with any provision of the Louisiana Code of Governmental Ethics, the provision of the Louisiana Code of Governmental Ethics shall supersede and control.
- (b) St. Bernard Parish Government is committed to upholding the highest standards of ethical conduct. To ensure compliance, the Parish shall maintain a system designed to monitor for possible ethics violations. This system will include, but is not limited to:
- Regular review of employee conduct, financial disclosures, and transactions for potential conflicts of interest;
 - Mechanisms for employees, vendors, and citizens to confidentially report suspected ethics violations; and
 - Periodic audits and compliance reviews to identify patterns or concerns that may indicate potential violations.
- (c) Any suspected ethics violation shall be documented and promptly submitted to the St. Bernard Parish Ethics Board. The Ethics Board shall adhere to the Louisiana State Ethics Code and notify the state ethics commission of the nature of any complaint. The Ethics Board shall review all complaints against Parish employees and conduct investigations in coordination with the state ethics commission. All findings shall be published in the Parish's official journal.

If there is reason to believe a violation has occurred, the Ethics board shall immediately report its findings to the state ethics committee and the Parish district attorney to ensure due process. Employees found to have violated this policy may be subject to disciplinary action, up to and including termination.

Retaliation against any individual who, in good faith, reports or raises concerns regarding ethical conduct is strictly prohibited. The Parish will take appropriate action against any employee who engages in retaliatory conduct.

- (d) In accordance with state law, all Parish employees and elected officials, as public servants, are required to complete a minimum of one (1) hour of training each calendar year on the Louisiana Code of Governmental Ethics, pursuant to LA R.S.42:1170. The Parish shall ensure compliance with this requirement, provide access to approved training material, and maintain documentation verifying

Summary No. 4319
Exhibit "A"
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each employee's completion of the training. Failure to comply with this mandatory training requirement may result in disciplinary action.

- (e) All Parish employees and officials shall be formally notified of any changes to the Parish's Ethics Policy. To ensure accountability and compliance, documentation must be maintained demonstrating that each employee and official has received such notification.

Acceptable forms of documentation may include, but are not limited to:

- Signed acknowledgements of receipt of the updated policy;
- Attendance records from training sessions or informational meetings where updates were presented; or
- Electronic confirmation of receipt when policies are distributed digitally.