



St. Bernard Parish, Louisiana Classification Specification

PARKS AND RECREATION SUPERVISION

Purpose of Classification:

The purpose of this classification is to care for and maintain the fields and facilities at Val Ryes Park, a 33-acre premier recreational complex in the heart of Chalmette that includes eight baseball fields, two large concession stands, a 47,000-square foot massive multi-purpose building and all additional community Parks throughout SBPG.

Essential Functions:

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

Schedules and assigns labor to other staff: Trains employees how to complete functions quickly and correctly

Fixes and maintains equipment: Sports and recreational equipment as well as grounds keeping machinery

Evaluates needs and/or problems to the fields and remedying situations as they arise: Maintains the grounds and fields' appearance through grounds keeping (mowing, edging, blowing, fertilizing, weed eating, etc.)

Follow-up on all SBRD employees that are assigned to your staff daily to make sure all assignments are completed in a timely manner.

Understands and follows OSHA safety guidelines, state laws, and regulations pertaining to safety as well as FDA rules and regulations

Additional Functions:

Performs other related duties as required.

Minimum Qualifications:

High School Diploma or GED required; supplemented by two years of experience in sports management, sport science, maintenance, or field work; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Specific License or Certification Required: Must possess and maintain a valid Louisiana driver's license.

Performance Aptitudes:

Human Interaction: Requires the ability to act as lead person or crew leader, providing guidance to a work unit, coordinating activities, and reviewing work of the unit.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, and/or advisory data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to apply principles of influence systems, such as motivation, incentive, and leadership, and to exercise independent judgment to apply facts and principles for developing approaches and techniques to resolve problems.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving the evaluation of information against sensory, judgmental, or subjective criteria, as opposed to that which is clearly measurable or verifiable.

ADA Compliance:

Physical Ability: Ability to operate a variety of automated office machines including computers and peripheral equipment; lawn mowers, tractors, bobcats, man lift, edgers and weed eaters.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, pollen, smoke, humidity, rain, temperature and noise extremes, hazardous materials, heights, confined spaces, machinery, electric currents, bright/dim lights, toxic agents, animal/wildlife attacks, animal/human bites, disease/bodily fluids, and traffic hazards.

St. Bernard Parish is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Consideration for employment is made without regards to Race, Color, Religion, Sex, National Origin, Age, or Disability.

